

NEEDS ASSESMENT

AFTER VISTA

- How to keep a better timeline for future VISTAs- **Matt**
- Best practices for documenting for next VISTA- **Kim**
- Leaving it behind – The project outside of me- **Andriana**
- Career mentorship- **Hannah Forman**
- Ideas/resources for what to do after VISTA- **Hannah Aten**
- Grad school application tips- **Eunice**
- Cover letter, personal letter, and phone interview (first impressions) tips- **Eunice**

STUDENT WORKERS

- How to teach workplace skills to students I supervise- **Maggie**
- Advice/training/resources on how to most efficiently work with student workers- **Hannah Aten**

PROFESSIONAL DEVELOPMENT

- Microsoft Excel (preferably classes in Portland)- **Holly**
- More extra-curricular activities (volunteer, professional development) outside of Portland- **Lauren**
- Non-profit management- **Jessaca**
- Facilitation Opportunities- **Hannah Forman**
- Info about conferences and professional development- **Lauren**
- Developing a pre-orientation program- **Holly**
- Spreadsheets and Google app skills- **Selina**
- Video editing and Photoshop skills- **Eunice**

COMMUNICATION/CULTURAL RELEVANCE

- How to create buy-in around my project when people think I'm an intern, too young, or won't take me seriously- **Heidi**
- How to question or bring up "why" questions with your supervisor- **Robyn**
- Best communication practices with students- **Matt**
- Curriculum/resources to teach students about serving with refugee populations on Alternative Break- **Kim**
- Spanish- **Hannah Forman**
- How to challenge oppressive language or worldviews without being dismissed or "oversensitive"- **Heidi**
- How to facilitate conversations about power & privilege- **Heidi**
- Ways to engage students around the power & privilege conversation- **Doug**

GRANTS/FUNDRAISING

- Grant-writing skills- **Gabe, Robyn, Jesus, Doug, Jayme & Eunice**
- The Know-how on where to find funding- **Robyn**
- Student team fundraising ideas for Alternative Breaks- **Kim**
- Assistance in navigating the financial structure of Reed College- **Jesus**
- Best communication practices with potential funders/community partners- **Matt**
- Fundraising for travel- **Darin**

VOLUNTEER MANAGEMENT

- Ways to solve the attrition problem in community colleges when it comes to service projects- **Doug**
- Ideas on how to get students to honor their volunteer commitments- **Maggie**

SELF CARE

- How to prioritize time off- **Darin**
- Separation of personal life from VISTA service- **Darin**
- Advocating for projects and ourselves in a professional/effective manner- **Corin**

RESOURCES

- A list, whether comprehensive or not, of community partners/related non-profit organizations in Portland (related to education)- **Jesus**
- Civic engagement and workshop ideas/activities- **Corin**
- An updated timeline- **Andriana**
- Recruiting qualified staff- **Jessaca**
- Assessment and training/ideas/resources- **Hannah Aten**
- Leadership certificate curriculum development- **Corin**
- Training for workshop facilitation- **Jesus**
- Marketing help (bounce ideas off people)- **Maggie**

Mentoring

- Contacts and access to students- **Kelly**
- Developing a peer-mentoring program- **Holly**
- Mentors who can drive vans to events- **Kelly**
- Mentor development workshops/training- **Gabe**
- Mentor development resources/plan- **Kelly**